

## All8 Sensory Support Learner Absence Policy



Learner Absence Management at All8 Sensory Support is committed to the support of learners and their families and will encourage learners to attend sessions as planned.

We keep attendance records for each learner and report absence to the referrer. We do not report attendance but will immediately report any non attendance of sessions.

### **Reasons for absence**

There are several reasons why a learner does not attend sessions including:

- ill health (physical and mental health issues)
- issues with transport
- learner unable to get up in time for an early session
- commissioners using the session as a 'treat' and refusing to allow learners to attend as a punishment
- School trips/exams/activities

It is important that learners continue to attend if there have been episodes at school where the learner has demonstrated unacceptable behaviour. If we are aware of difficulties that the learner is experiencing in the academic setting then we can use our sessions as opportunities to explore this and to think about the triggers for our behaviour, perspective of others as well as other actions we could have taken and might take in the future. We are not able to help learners unless they come to sessions and they should be seen as part of their overall provision.

### **Response to absence**

Absence will be reported to the referrer immediately. We will explore consistent absence with the learner / support worker / carer /school and find out more details. Absence will be recorded in the facilitator notes and on the data form for Wiltshire Council if the provision is commissioned by them.

All8 Sensory Support will-Highlight patterns of absence to the referrer and look at organising sessions at different times where possible to enable learners to attend. For example, beginning sessions at 10 am to encourage young people to arrive on time.

We will explore any issues related to the sessions and to help resolve these we encourage commissioners to let us know of difficulties so that we can work activities into sessions to help the learner understand their actions and the actions of others.

Signed: Alison Alderton

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